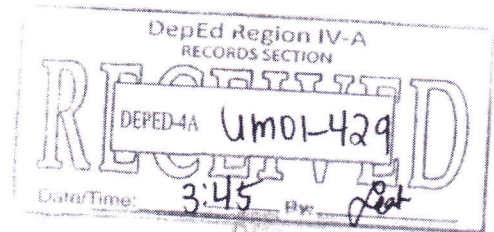




Republic of the Philippines  
**Department of Education**

**Tanggapan ng Pangalawang Kalihim**  
**Office of the Undersecretary**

**MEMORANDUM**  
**OM-PFO-2017 /309**



**TO:** All Regional Directors  
All Schools Division Superintendents

**FROM:**   
JESUS L.R. MATEO  
Undersecretary

**SUBJECT:** Massive Open Online Course entitled *Teach On: Keeping the Passion Alive* offered by SEAMEO INNOTECH

**DATE:** December 13, 2017

*TO: SDSS*  
*for your appropriate action please*  
*Thank you - JRM*  
*Dec 22 2017*

The SEAMEO INNOTECH is implementing their second Massive Open Online Course (MOOC) entitled *Teach On: Keeping the Passion Alive* which aims to inspire, rekindle, and build the capacity of teachers on passion for education. The course will begin on January 29, 2018 and pre-registration is now open through the link <http://bit.ly/teachonreg>. This course is being offered for free.

The course delivery platform used for this course is the Knowledge Education and Exchange Platform (KEEP) maintained by the Chinese University of Hong Kong (CUHK). Attached is a step-by-step guide on how to create an account in KEEP.

All teachers and educators are encouraged to take advantage of this unique opportunity for professional development.

For more information, all concerned may contact Ms. Joan Atienza, MOOC Project Manager, at telephone number (02) 924-7681 local 195, email at [mooc@seameo-innotech.org](mailto:mooc@seameo-innotech.org), and through the Facebook page, <https://www.facebook.com/teachoninnotechmooc>.

For your information and dissemination. Thank you.

OUPFO/SMogao



4 December 2017

**USEC. JESUS L R MATEO**  
Undersecretary  
*Department of Education*  
Ground floor, Rizal Building, DepEd Complex  
Meralco Avenue  
Pasig City 1600  
PHILIPPINES

Dear Usec. Mateo,

SEAMEO INNOTECH has been implementing online courses in the last 11 years. We are pleased to inform you that consistent with our mandate to incubate educational innovations, we are already into the development of Massive Open Online Courses (MOOCs). We are set to implement our second MOOC entitled, ***Teach On: Keeping the Passion Alive***. This online course aims to inspire, rekindle and build the capacity of teachers on passion for education.

The course will begin on January 29, 2018 and pre-registration is now open through this link: <http://bit.ly/teachonreg>. This course is being offered for free.

The course allows more flexibility in completing the course activities. It is estimated that a learner will take 4 hours per week for approximately 8 weeks to complete the course. All discussions are asynchronous and thus, learners have more control over the schedule of their participation.

The course delivery platform used for this course is the Knowledge Education and Exchange Platform (KEEP) maintained by the Chinese University of Hong Kong (CUHK). We have attached the step-by-step guide on how to create an account in KEEP.

May we request you to promote the course to your network of teachers together with the information on how to pre-register. We hope that educators will be able to take advantage of this unique opportunity for professional development.

Should you have any question, please feel free to contact us through our MOOC Project Manager, Ms. Joan Atienza at +63 2 9247681 loc 195, by email at [mooc@seameo-innotech.org](mailto:mooc@seameo-innotech.org) or through our Facebook page, <https://www.facebook.com/teachoninnotechmooc>.

Very truly yours,

  
**RAMON C. BACANI**  
Director





## How to Enroll in the Course

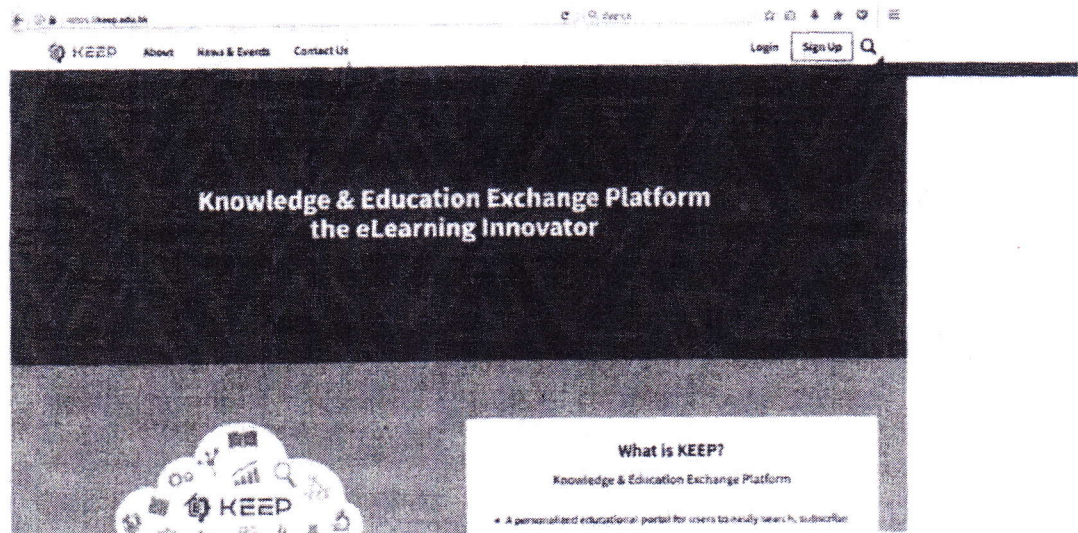


Enrollment is now open (as of December 8, 2017). No need to pre-register, **go straight to enrollment** by following the step-by-step guide below. The course is **free!**

The course, Teach On: Keeping the Passion Alive can be accessed through the KEEP (Knowledge and Education Exchange) Platform.

To enroll in the course you need to create an account in the KEEP platform and then enroll in the course. Here's a step by step guide. If you already have a KEEP account , you can go straight to Step No. 5.

1. Go to <http://www.keep.edu.hk>. Click "Sign Up" on the upper right hand corner of the page.

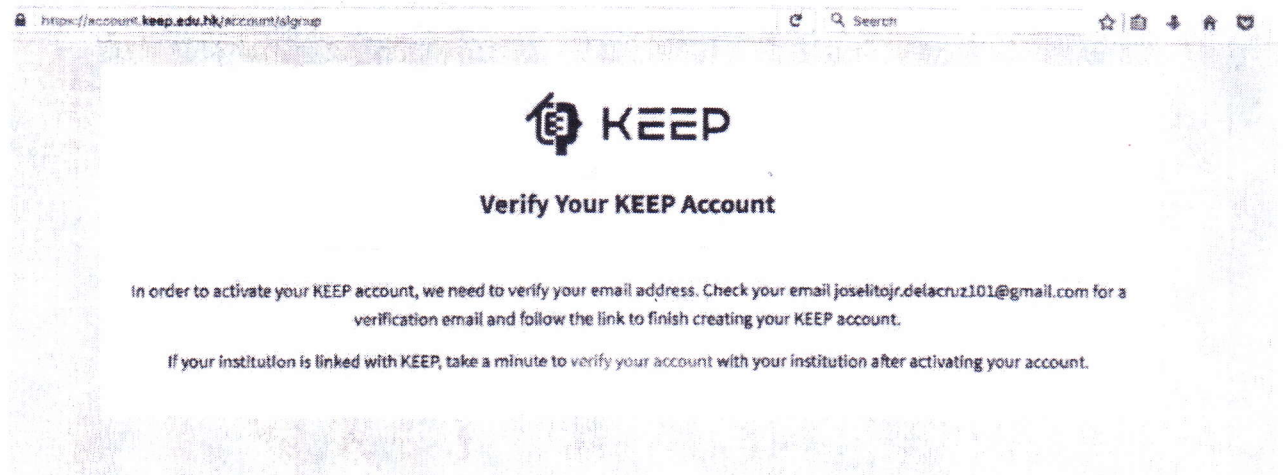


2. Fill out the form.

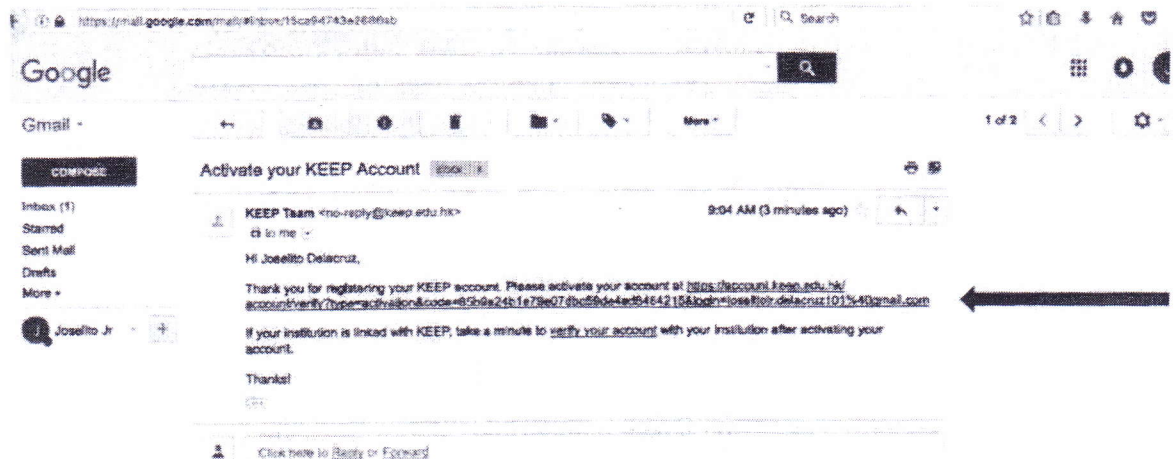
### Sign Up - Create Your KEEP Account

Full Name	<input type="text" value="Joselito"/>	<input type="text" value="Delacruz"/>
Please enter your real name.		
Username	<input type="text" value="joselitojr.delacruz"/>	
The username must be between 2 and 30 characters long, and contain only letters, numbers, hyphen(-), and underscore(_). It cannot contain spaces.		
Email	<input type="text" value="joselitojr.delacruz101@gmail.com"/>	
Confirm Email	<input type="text" value="joselitojr.delacruz101@gmail.com"/>	
Password	<input type="password" value="*****"/>	
The password must be at least 8 characters long and contain at least 1 uppercase letter, 1 lowercase letter, 1 digit and 1 special character (!, ?, %, *, =, ^, \$, &, #, ~, @). It cannot contain spaces.		
Confirm Password	<input type="password" value="*****"/>	
<input checked="" type="checkbox"/> I agree to the Terms and Conditions		
<input type="button" value="Sign Up"/>		

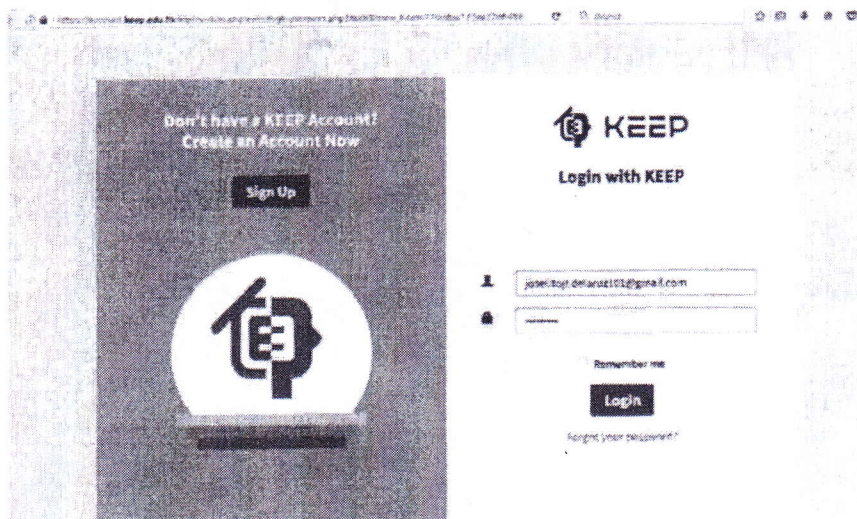
After filling out the form, you will see this notification.



3. Go to your email and check the email from KEEP. Click on the activation link provided within that email.



4. After clicking on the activation link, you will be led to this log in page. Log in using your email and the password you provided for KEEP.



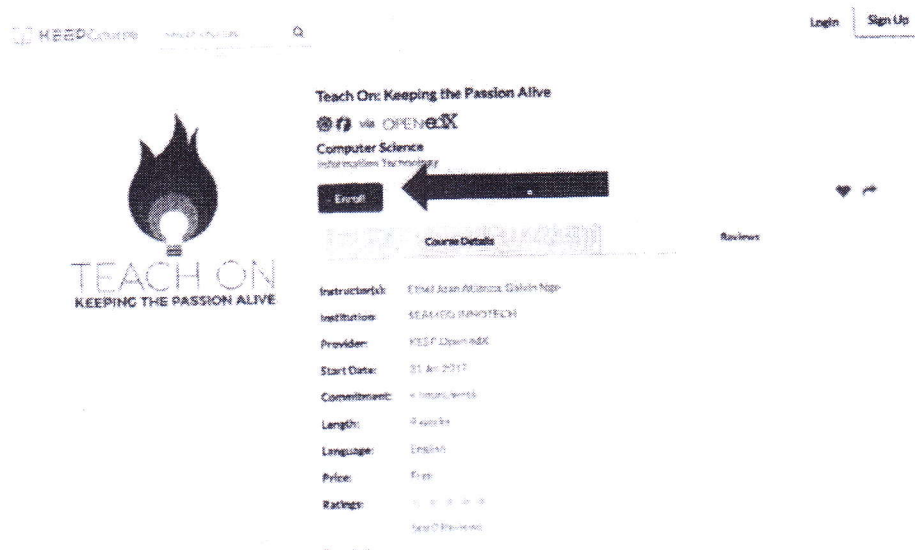


You will then be asked to fill in details for your account. Fill out the form.

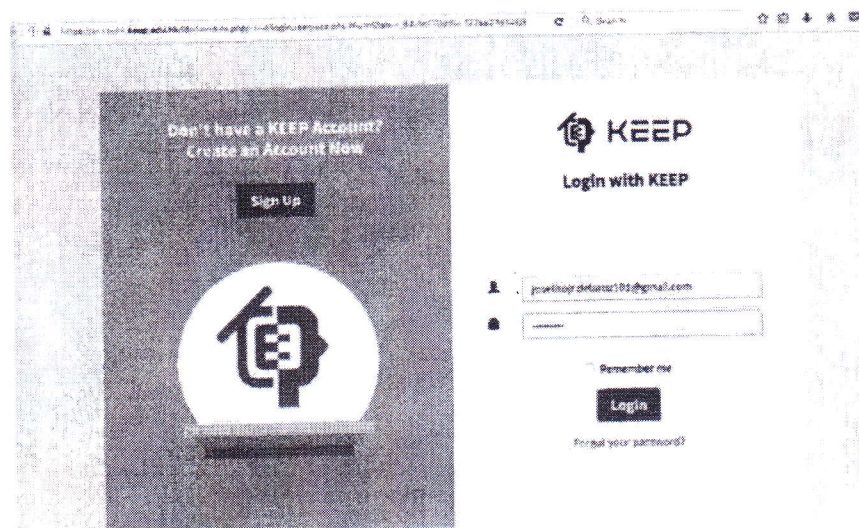
5. To enroll in the course. Go to the COURSE LINK:  
<https://course.keep.edu.hk/course/171323>

It is important that you get think link correctly.

6. Click the "Enroll" button



7. Log in using your keep account details.



You will have access to the course contents beginning January 29, 2018.

Since you are already enrolled, the next time you log in, simply go back to the course link: **<https://course.keep.edu.hk/course/171323>** and log in.

If you have any concerns, please feel free to contact the MOOC Project Team:

- by email [mooc@seameo-innotech.org](mailto:mooc@seameo-innotech.org)
- Facebook Page *teachoninnotechmooc*
- Call us at 9247681 to 84 local 195 and look for Joan